



## Career Opportunity

**Role:** Head of Scholarships

Full time but we are flexible. If full time doesn't work for you, let us know.

**The GO Foundation considers that being of Aboriginal or Torres Strait Islander descent is a genuine occupational qualification under s14 of the *Anti-Discrimination Act 1977 (NSW)* for this role.**

**Reporting to:** Chief Executive Officer

**Location:** Sydney (interstate travel may be required from time to time)

### GO Foundation Story

**Values: Integrity. Equality. Opportunity. Strength in culture.**

The GO Foundation was founded by Sydney Swans Legends, Adam Goodes and Michael O'Loughlin. As proud Aboriginal men, their names are synonymous with integrity, equality and opportunity.

Although Australia is a land of abundant wealth, many Indigenous Australians face a lack of opportunity and access. The GO Foundation provides scholarships to Indigenous students from kindergarten through to university, in public and independent schools, to students who live with family, in community and on country. Through a GO scholarship, our students access the tools and resources they need to ensure their journey through school is as rich and rewarding as possible.

With their scholarship funds, our students can cover their educational needs, including laptops, wi-fi access at home, sporting equipment, musical instruments, excursions, school trips, and food at the canteen. The GO scholarship is an entry point to the GO Ecosystem, a model of collaborative impact where our partners work with us to provide GO students with a broad range of opportunities.

Our partners, including CareerTrackers and AIME, work together to broaden our students' perspectives and provide access to many opportunities including cultural mentoring, homework support, leadership training, STEM training, exposure to a broad range of career options, work experience and paid internships. Once a GO student, Always a GO student, so this mentoring and support continues long after the GO scholarship has ended.

At the heart of the GO Ecosystem is a burning desire to strengthen our students' cultural identity - to connect them in a meaningful way to their history, culture and heritage. By sharing our students' perspective and their culture with our Ecosystem partners, we hope to create workplaces that are truly inclusive and welcoming of all Australians. We do this so that we can all share in the oldest living culture in the world.

### Head of Scholarships

**As the Head of Scholarships, you will be the day-to-day GO liaison for our students, our schools and their families, reporting to the CEO.** The Head of Students is one of the most important roles supporting the CEO – everything we do is focused on creating the best outcomes for our students in a culturally safe manner.

[WWW.GOFUNDATION.ORG.AU](http://WWW.GOFUNDATION.ORG.AU)

GOODES O'LOUGHLIN FOUNDATION LIMITED ABN 59 139 676 010

PO BOX 173 PADDINGTON NSW 2021 | SCG LIGHT TOWER 4 DRIVER AVENUE MOORE PARK NSW 2021 | PHONE +61 2 9339 9191

The GO Foundation acknowledges the traditional owners of country throughout Australia and their continuing connection to land, sea and community. We pay our respects to them and their cultures and to elders both past, present and emerging.

**You will work with the CEO to ensure that our scholarship program is well managed and that our students are engaged, supported and achieving positive outcomes.** You will engage with the students, their families and their schools on a regular basis to ensure that GO Scholars are engaged in all aspects of the GO program and that we are creating opportunities and providing access for every student.

**You will oversee the wellbeing and care of our students ensuring that they receive the pastoral care they need.** You will understand the relationship between government departments and non-government support organisations and will know who to call and which service to access when our students require assistance. You will understand that it is not GO's expertise to provide all types of support and you will have good instinct and judgment on how best to achieve this.

**You will operate first and foremost with heart and with empathy towards all GO Scholars (of all ages) and their families.** You may have lived experience and understand first-hand the challenges that our students face. You will work with our students to ensure they can access the tools and resources they need to make school a rich and rewarding experience and you will assist the students with their pathways beyond Year 12. You will work with CareerTrackers and AIME to ensure that all students are well supported on their journey. You will become well acquainted with the work of these partner organisations.

**You will manage the student application process with the Public Education Foundation (PEF) and our independent schools and work with the schools, universities and other educational partners to meet deadlines.** You will assist the CEO with planning for future delivery of scholarships and expansion of the program, advise the Scholarship Committee, advise schools on administering scholarships and work with the team to create processes, policies and criteria for all aspects of the program.

**One of your first responsibilities will be to grow the team and bring on a Student Program Manager to share their time between our offices and PEF.** In order to bring on the best person for the role and to understand the requirements of the role, you will work with PEF to understand their processes for GO Scholars, to engage with their public schools and to ensure that applications are received for 2020 scholarships. This will require you to split your time between the Parramatta office of PEF and GO offices at the Sydney Cricket Ground. After you have understood the application process and have an understanding of the PEF procedures, you will work with the CEO to hire someone to take on the role of Scholarship Manager. This role will report to you.

**Your role will be varied** and include the excitement of visiting schools, organising mentoring days with our students both in Sydney and Adelaide, connecting our students with CareerTrackers and AIME and other opportunities presented to our students.

**You are solution oriented and you look forward to everyday being different.** You are curious and have a learning mindset. You have a can-do attitude and want to join a team that is trying to make a difference. You will be a person who values relationships and understands that relationships, trust and integrity are at the heart of how we act and think at GO.

**You will be willing to mentor your workmates and GO Partners, sharing your knowledge of Indigenous culture and heritage and providing a strong Indigenous voice at the table.** Your strong cultural identity and desire to share this with others is an important part of who you are and why you want to join GO.

**You will be committed to Reconciliation and a brighter future for all Australians.** You are committed to the Uluru Statement from the Heart and will walk with the GO Foundation in support.

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## Requirements and Qualifications

- You are of Aboriginal or Torres Strait Islander descent (pursuant to section 14 (d) of the *Anti-Discrimination Act 1977* (NSW))
- You have a deep connection with your Aboriginal or Torres Strait Islander culture and heritage and are willing and open to sharing that knowledge with students, your teammates and our partners
- A tertiary qualification or the equivalent in work experience in social work, counselling, education, safeguarding of children and young people, or government. However, other qualifications will be considered for the right candidate.
- More than 10 years' experience after school. However, we will consider less for the right candidate.
- Strong stakeholder engagement in delivering improved outcomes for individuals and/or communities
- You are computer literate, but are ready to learn what you don't know

## The type of person we are looking for:

- You approach your role with heart and care deeply about the wellbeing of our students
- You are a team player and are ready to roll up your sleeves to get the job done
- You are prepared to be available after hours for our students and understand that this is a necessary element of the role
- You know your way around the government and non-government system of support for young Indigenous students and know who to call to get things done
- You communicate well, both verbally and in writing and welcome the opportunity to create organised workflows and processes
- You want a voice at the table and to share your opinions but you understand that work is a collaborative process and the best ideas are always an amalgamation of many ideas
- You fit the job description, but you see value in showing initiative and going above and beyond
- You aren't scared to give things a go, even if you might be out of your comfort zone

## Benefits

- The opportunity to really make a difference in our student's lives
- Competitive salary
- The opportunity to work closely with the Sydney Swans, our partners and GO Scholars
- The opportunity to work flexibly in terms of hours and location, subject to meeting schedules and deadlines
- The opportunity to build a growing brand and create a strong program of support for our students
- A strong program of professional development and the opportunity to attend external development courses
- A structured program of mentoring including with the CEO and partner organisations

## What's Next

If you'd like to discuss the role further, please send the following documents to our CEO via email to organise time for a chat (Attention: "CEO" with 'Head of Students' in the subject line) at [info@gofoundation.org.au](mailto:info@gofoundation.org.au) ). **Applications close 6 September 2019.**

- A **one-page** cover letter outlining the following:
  - Who you are?
  - What is your Why? What gets you out of bed in the morning?
  - Why do you want to join GO?

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- A copy of your CV addressing the skills and requirements listed in this role description
- A short video telling us why you would like this role and a little about yourself. Upload the video to [Vimeo](#) (making it password-protected) or [YouTube](#) (privacy setting 'unlisted') and send the password/link with your application. Videos should be **no longer than 60 seconds** in length and should be shot on your phone (nothing fancy required please).
- Following receipt of your cover letter and CV, if you are shortlisted you might be asked to attend interviews and complete compatibility testing.

We look forward to hearing from you!

\* While this JD is intended to be an accurate reflection of the role, it is not necessarily an exhaustive list of all the requirements or benefits associated with the job. As a result, we reserve the right to revise the job description and/or title

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